



California Mental Health Services Authority

3043 Gold Canal Drive, Suite 200

Rancho Cordova, CA 95670

Office: 916.859.4800

Fax: 916.859.4805

www.calmhsa.org

**Open Solicitation for Applications for Membership
of the
CalMHSA Program Advisory Committee**

August 29, 2011

The California Mental Health Services Authority (CalMHSA) is seeking six CalMHSA Board Members and six qualified Stakeholder members to serve on the CalMHSA Program Advisory Committee for 2 year terms. The Program Advisory Committee will serve as advisory to the CalMHSA Board and/or Executive committee.

CalMHSA is an independent administrative and fiscal government agency focused on the efficient delivery of California mental health projects. As such, CalMHSA's projects include the Technical Assistance and Capacity Building program and the implementation of three statewide prevention and early intervention strategic plans in Suicide Prevention, Stigma and Discrimination Reduction, and Student Mental Health.

CalMHSA is recruiting a diverse pool of Stakeholders who will serve in an advisory role to the CalMHSA Executive Committee and/or Board of Directors in the following areas:

- Ongoing oversight of regular reporting from Program Partners in key areas related to Core Principles adopted by CalMHSA
- Development and administration of a system for compiling, analyzing and reporting stakeholder feedback on the Statewide PEI and other programs
- Ongoing oversight related to new programs or structures to be created, including program monitoring, compliance, and reporting of results
- Provide input on member services and expansion of CalMHSA Services

All members are expected to:

- Serve in person (no alternates)
- Be prepared for and participate regularly in CalMHSA meetings, teleconferences, etc.
- Develop a clear understanding of CalMHSA
- Participate in training to ensure a clear understanding of CalMHSA mission

The criterion for selecting Stakeholder Members requires that:

- Stakeholder occupies a position of influence and is empowered to speak for his/her organization
- Stakeholder contributes to diverse representation of consumers and families, cultural groups, and age span and geographic regions

Application Process:

- CalMHSA will have a selection committee (to include stakeholder representation)
- Selection Committee will be responsible for selecting candidates to be considered for approval by the Board
- Stakeholder application process is open for 30 days, effective on the date of this notice
- October 2011 - CalMHSA Selection Committee makes recommendations to CalMHSA Board of Directors
- November 2011 – First meeting of the Program Advisory Committee

General:

- Program Advisory Committee will consist of twelve (12) members: 6 standing members of the Board of Directors (1 member of the Executive Committee and 5 representing CA regions), and 6 stakeholder members (Co-chair and 5 representing CA regions)
- Program Advisory Committee will be co-chaired by one Board Member and one stakeholder
- Program Advisory Committee members will have 2 year terms
- Program Advisory Committee will be subject to the Ralph M. Brown Act, open to public participation
- Program Advisory Committee will include a budget for travel/stipend
- When consensus is not possible, opposing positions will be reported to the Board as a report from the committee

Teleconference for individuals with questions regarding completing the Application for Membership is scheduled for Wednesday, September 14, 2010 from 3:00 – 4:00 P.M, Call-in Number: 1-877-339-2412, Access Code: 2250381321.

Or if you have any questions, please contact Laura Li, 916-859-4818.

If you are interested in being considered for membership on the Program Advisory Committee, please complete and return the attached application, along with your resume and the Non-Conflict of Interest form by Friday, September 30, 2011, to Amy Shearer at Amy.Shearer@GeorgeHills.com, in an electronic format.

Sincerely,



Ann Collentine, MPPA
Program Director

