

MINUTES

CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY (CalMHSA)

BOARD OF DIRECTORS MEETING – REGULAR MEETING

Sacramento, California

April 14, 2011

Meeting Start – 2:48 p.m.

MEMBERS PRESENT

Wayne Clark, PhD, CalMHSA Vice-President, Monterey County
Maureen Baumann, LCSW, Secretary, Placer County
Karen Baylor, PhD, MFT, CalMHSA Treasurer, San Luis Obispo County
William Arroyo, MD, Los Angeles Region Representative, Los Angeles County (alternate)
Mark Refowitz, MSW, Southern Region Representative, Orange County
Scott Gruendl, Superior Region Representative, MPA, Glenn County
Anne Robin, MFT, Butte County
William Cornelius, PhD, Colusa County
Donna M. Wigand, LCSW, Contra Costa County
Neda West, El Dorado County
Kristy Kelly, MFT, Lake County
Janice Melton, LCSW, Madera County
Bruce Gurganus, MFT, Marin County
Karen Stockton, PhD, MSW, Modoc County
Jerry Wengerd, LCSW, Riverside County
Michelle Callejas, MFT, Sacramento County (alternate)
CaSonya Thomas, MPA, CHC, San Bernardino County (alternate)
Alfredo Aguirre, LCSW, San Diego County
Stephen Kaplan, San Mateo County
Nancy Pena, PhD, Santa Clara County
Arden Carr, Siskiyou County (alternate)
Halsey Simmons, MFT, Solano County
Madelyn Schlaepfer, PhD, Stanislaus County
Brad Luz, PhD, Sutter/Yuba County
Meloney Roy, LCSW, Ventura County
Kim Suderman, Yolo County

NON-VOTING ALTERNATE

None

MEMBERS ABSENT

Michael Kennedy, MFT, Bay Area Region Representative, Sonoma County

Donna Taylor, RN, Fresno County
Michael Horn, MFT, Imperial County
Stacey Cryer, Mendocino County
Kathleen Minioza, San Francisco City and County
Leslie Tremaine, EdD, Santa Cruz County
James A. Waterman, PhD, Kern County
Noel J. O'Neill, MFT, Trinity County

STAFF PRESENT

John Chaquica, CPA, MBA, ARM, CalMHSA Executive Director
Edward Walker, LCSW, CalMHSA Program Director
Laura Li, CalMHSA Program Executive Assistant
Maya Maas, CalMHSA Executive Assistant
Doug Alliston, Legal Counsel, Murphy Campbell Guthrie & Alliston

MEMBERS OF THE PUBLIC

Lily Alvarez, Kern County
Peggy Lopez, California Network of Mental Health Consumers
Asha George, Humboldt County
Barbara LaHaie, Humboldt County
Louise F. Rogers, San Mateo County
David Kopperud, CA Department of Education
Stacie Hiramoto, Racial and Ethnic Mental Health Disparities Coalition (REMHDCO)
Ann Collentine, Mental Health Services Oversight and Accountability Commission
Doretha Flournoy, CiMH
Miguel Ramirez, CiMH
Sandra Black, DMH
Kathleen Derby, NAMI CA

1. CALL TO ORDER

2:48 p.m. The CalMHSA Board Meeting was called to order.

2. ROLL CALL AND INTRODUCTIONS

Vice President Clark asked the clerk to call the roll.

Laura Li, CalMHSA staff, called roll of the board and confirmed a quorum.

3. INSTRUCTIONS FOR PUBLIC COMMENT AND STAKEHOLDER INPUT

Ms. Li was asked to review the instructions for public comment to include the process of public comment cards. It was also mentioned public comment and stakeholder input on non-agenda items would be taking place at the end of the meeting.

4. APPROVAL OF AGENDA AS POSTED

Dr. Clark asked if there were any amendments to the existing agenda. With no amendments made, he entertained a motion to approve the agenda as posted.

Action: A motion was made to approve the agenda as posted.

Motion – Brad Luz, PhD., Sutter/Yuba County

Second – William Cornelius, PhD., Colusa County

Motion carried unanimously.

Public comment was heard from the following individual(s):

None

5. CONSENT CALENDAR

Dr. Clark acknowledged the consent calendar and asked for comment from Board members or staff. With no comments, he entertained a motion to approve the consent calendar.

Action: A motion was made to approve the consent calendar.

Motion – Mark Refowitz, MSW, Orange County

Second – Brad Luz, PhD., Sutter/Yuba County

Motion carried unanimously.

Public comment was heard from the following individual(s):

None

6. FINANCIAL MATTERS

A. Report from Finance Ad Hoc Committee

John Chaquica, Executive Director, CalMHSA, reported the Finance Ad Hoc Committee (FAHC) met on April 6th and had preliminary discussions relative to the budget along with items as follows:

- Preliminary Budget for 2011–2012 – will follow what was submitted in the Implementation Work Plan
- Insurance – exploring increased limits, quotes expected at the June 9th Board meeting
- Exploration of CalMHSA becoming a member of CSAC-EIA, which looks favorable – staff to complete application

- Cash Management – staff has received verbal verification from DMH the JPA can invest like other entities within the Government Code
- Discussions relative to flow of funds, Old vs. New Contract with DMH, Steinberg Bill and AB100

In ongoing discussions between CalMHSA staff and DMH, the position is currently, though not final, in order for the JPA to receive those funds approved by MHSOAC, each and every county has to complete their own revenue and expenditure report relative to these funds. Mr. Chaquica has a follow up meeting with Mr. Heilman on April 19th. Director Allenby and DMH staff will be looking into the provision and will get back to CalMHSA staff with their conclusion.

Action: None, informational only.

Public comment was heard from the following individual(s):
None

7. PROGRAM MATTERS

A. Report from Implementation Ad Hoc Committee Chair – *Dr. Wayne Clark*

Dr. Clark gave an update relative to the status of RFP proposals for Suicide Prevention (SP), Stigma and Discrimination Reduction (SDR) and Student Mental Health (SMHI), indicating all was going well. Currently review panels were reviewing the SP proposals and if everything went well staff would be making recommendations for contract awards to the Board at the May 6, 2011 Board meeting. He added SDR and SMHI would be going through the review panel process with staff analysis and recommendations to the Board at the June 9, 2011 Board meeting.

Edward Walker, Program Director, CalMHSA added he had sent the Board an email relative to conflict of interest with proposals submitted for SP and that all members had responded. The purpose for the email is to give staff and counsel an idea of whether members should recuse themselves from voting on contract awards.

Mr. Walker also indicated a second email had gone out relative to the SDR proposals and appreciated their quick response to that as well.

Mr. Chaquica added the timeline had been revised to include the process for proposal reviews, which was sent out under separate cover.

To participate and vote via telephone at the May 6, 2011 Board meeting, members must notify Ms. Li. The member's location will be posted with the meeting agenda and must be accessible to the public. Staff will provide each teleconference location with comment cards and specific instructions.

Action: None, informational only.

Public comment was heard from the following individual(s):
None

B. California Institute for Mental Health (CiMH) – Technical Assistance and Capacity Building Update

Doretha Williams-Flournoy, Deputy Director, CiMH gave an update as to status of TACB projects indicating conversations had taken place with the counties participating. These conversations included challenges due to budget cuts requiring a redesign of the evaluation project to accommodate those counties with difficulties.

In the TA scope of work, deliverables 1 and 2 were completed, with deliverables 3 and 5 being collapsed into one deliverable. Peer-to-peer learning collaborative have been removed from the scope of work. Any meetings held will occur via Webinar; face-to-face is an option but only by request. Deliverable 4 has been modified so that the final learning collaborative group will be held between the end of June and July 31st. New counties may participate in the learning collaborative by notifying CiMH of their interest. Lynne Marsenich, CiMH, will meet with the counties to provide individualized assistance. Those counties will then participation in the final collaborative.

It has been brought to CiMH's attention some counties have technical assistance needs not related to evaluation. It has been recommended a regional survey be done of those counties to determine needs. This would be in addition to the evaluation project.

Action: To approve the change in scope of services to Technical Assistance and Capacity Building.

***Motion – Maureen Bauman, Placer County
Second – Karen Baylor, San Luis Obispo County***

Motion carried unanimously.

Public comment was heard from the following individual(s):

Stacie Hiramoto, Racial and Ethnic Mental Health Disparities Coalition (REMHDCO)

Kathleen Derby, NAMI CA

C. Workforce Education & Training – Administration of Funds

Staff was approached by Contra Costa County to administer their WET program. A draft participation agreement has been created to outline Contra Costa County and CalMHSA roles. Contra Costa County is reviewing the agreement and determining timing and further interest. Staff will report back to the board once the agreement is received.

Action: None, informational only.

Public comment was heard from the following individual(s):

None

8. ADMINISTRATIVE MATTERS

A. Central Region Representative Appointment

Dr. Clark provided background to President Rawland's appointment of Brad Luz, Sutter/Yuba County, as Central Regional Representative following Denise Hunt's, Stanislaus County, retirement. He then asked for the board's vote and acceptance on that appointment.

Action: Approve appointment of Brad Luz to finish our Central Region Rep. term.

Motion – William Cornelius, Colusa County

Second – Bruce Gurganus, Marin County

Motion carried unanimously.

Public comment was heard from the following individual(s):

None

9. GENERAL DISCUSSION

A. Strategic Planning Session Follow-up

Mr. Chaquica reviewed the board's March strategic planning session stating two sets of synopsis were attached, one for the March 10th Stakeholder session and one for the March 11th Board session. One action item is noted in the agenda, to engage Eric Douglas of LRI to facilitate the next steps in developing a formation committee as it relates to stakeholders involvement in creating a meaningful voice. Staff met with OAC commissioners Poaster and Van Horn to

clarify direction as it relates to stakeholders meaningful voice. They have no specific direction for the JPA but clearly saw stakeholder involvement in the planning process, not necessarily in implementation but also in the evaluation. The Formation Committee will discuss structure and development of a meaningful voice.

Dr. Clark informed attendees of the interest forms available in the lobby as well as on the CalMHSA Website. Mr. Chaquica added all interested parties will be included, the only request would be that all organizations evaluate who would be the best person to represent them throughout the process.

Mr. Chaquica noted the procurement policy requires identification and written clarification when a contract is before the board from a sole source capacity. Written clarification is provided in the staff report and outlines Mr. Douglas' facilitation of the strategic planning session and provision for continuity in the Formation Committee process.

Scott Gruendl, Glenn County, asked for clarification regarding Mr. Douglas' original contract for facilitation. Mr. Chaquica explained because the dollar amount of LRI's proposal did not meet the policy's threshold, the original contract had required board approval. Mr. Gruendl noted he was okay with the hiring of Mr. Douglas but concerned by the precedent it might set.

Action: Approval of sole source contract and proposal for services relative to the Formation Committee.

***Motion – Alfredo Aguirre, San Diego County
Second – William Arroyo, Los Angeles County***

Motion carried unanimously.

Public comment was heard from the following individual(s):
None

Dr. Clark gave a brief update on CalMHSA's next steps as determined at the March Strategic Planning Session. President Rawland, Dr. Clark and CalMHSA staff met with DMH and OAC in regard to CalMHSA's role going forward in relation to the state-level changes.

Mr. Chaquica reminded the Board the strategic planning synopsis is included in the agenda packet. At the March Board Meeting, the Executive Committee was directed to have further discussion regarding the next steps. The Executive

Committee decided it was very difficult to define next steps because of the lack of clarity in regards to actions from AB 100. Therefore it was determined it would be premature to develop next steps at this juncture. Mr. Chaquica just met earlier in the day with Kelly Brooks, CSAC, to update her on where CalMHSA is relative to CSAC. They discussed creating an official affiliation with CSAC which will be brought back to the board for consideration at the appropriate time.

The Executive Committee also discussed how to engage non-member counties given that Director Allenby mentioned the more counties the JPA has the better it is for CalMHSA in its extended role. Mr. Chaquica continued saying staff will work with the Executive Committee, specifically the regional representatives, to engage non-member counties.

Mr. Chaquica then referred to the four goals developed at the March 2010 Strategic Planning Session indicating they are still in play today. Staff will present strategies relative to those goals at the June 9, 2011 board meeting.

Doug Alliston, Legal Counsel, Murphy Campbell Guthrie & Alliston, addressed the purpose of the JPA indicating they could develop, fund and administer mental health service and education programs. There is room for the JPA to take on other roles, e.g. administration of Contra Costa's WET funds.

Mr. Alliston then addressed the Brown Act in relation to CMHDA meetings. His suggestion was avoiding group discussions of CalMHSA business during CMHDA meeting and whenever there is a quorum of the board or a quorum of the Executive Committee.

Action: Direction of counsel to draft a policy regarding discussion of CalMHSA business during CMHDA meetings.

Motion – Mark Refowitz, Orange County

Second – Alfredo Aguirre, San Diego County

Public comment was heard from the following individual(s):

None

B. Report from CalMHSA Executive Director – John Chaquica

Mr. Chaquica touched on a staff evaluation, which will be developed in the next few months. Karen Baylor, San Luis Obispo County, recommended using Survey Monkey in issuing and tabulating the survey.

He added an update on the IT project, including a self-service portal which will include contract management and data collection. Also mentioned was the structure of future meetings needs to be discussed at some time in the near future as membership continues to grow, making it more difficult to reach a quorum.

Action: None, informational only.

Public comment was heard from the following individual(s):
None

10. PUBLIC COMMENTS

Dr. Clark asked the public for any additional comments of which there were none.

Public comment was heard from the following individual(s):
None

11. NEW BUSINESS

Dr. Clark asked if members or staff had any new business of which there was none.

12. CLOSING COMMENTS

Dr. Clark reiterated the Suicide Prevention contracts will be presented at the next board meeting for award. He then asked for closing comments of which there were none.

13. ADJOURNMENT

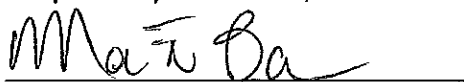
Hearing no further comments, a motion was made to adjourn at 3:20 p.m.

Motion – Karen Baylor, San Luis Obispo County

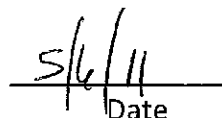
Second – Scott Gruendl, Glenn County

Motion carried unanimously.

Respectfully submitted,



Ms. Maureen F. Bauman, LCSW, MPA
Secretary, CalMHSA


Date