

MINUTES

CALIFORNIA MENTAL HEALTH SERVICES AUTHORITY (CaMHSA)

ADVISORY COMMITTEE MEETING

Folsom, California
November 17, 2011

MEMBERS PRESENT

Maureen F. Baumann, LCSW, Advisory Committee Co-Chair

Joseph Robinson, Advisory Committee Co-Chair

Michael Kennedy, MFT, Sonoma County

Anne Robin, MFT, Butte County

Jerry Wengerd, LCSW, Riverside County

Justin Louie Lock

Donna Ewing-Martó (via phone)

Donna Jensen

Molin Malicay

MEMBERS ABSENT

William Arroyo, MD, Los Angeles County (alternate)

Keris Jän Myrick

STAFF PRESENT

John Chaquica, CPA, MBA, ARM, CaMHSA Executive Director

Ann Collentine, MPPA, CaMHSA Program Director

Laura Li, CaMHSA Program Analyst

Doug Alliston, Legal Counsel, Murphy Campbell Guthrie & Alliston

MEMBERS OF THE PUBLIC

David Kopperud, California Department of Education

Cielo Avalos, Department of Mental Health (DMH)

Rosemary Milbrath, Sonoma County NAMI

Cecilia Badger, Racial and Ethnic Mental Health Disparities Coalition (REMHDCO)

Call to Order

Co-Chair, Maureen Bauman, CalMHSA Board Member, Placer County, called the meeting to order at 10:14 a.m., after which, Laura Li, CalMHSA Staff, took roll and established a quorum.

1. Ralph M. Brown Act Overview

Doug Alliston, Legal Counsel, Murphy Campbell Guthrie & Alliston, did a brief review of the Brown Act, to include: open meetings, time requirements for the posting of agendas.

Ms. Li did a review of the public comment procedures to include completing a public comment card for the purpose of having a record on file of comments made during the meeting.

2. Introductions and Review Committee Charter

Co-Chair Bauman asked committee members to introduce themselves and give some background information as to their professional roles and involvement with mental health.

Co-Chair Bauman also did a brief overview of the committee's charter, followed with details provided by Ann Collentine, CalMHSA Program Director.

Discussion took place as to the possibility of change language in the charter as it relates to the purpose, from "ongoing oversight of regular reporting from Program Partners in key areas related to Core Principles adopted by CalMHSA" to "ongoing review and comment of" as they felt the word "oversight" was a bit strong. After continuous discussion it was determined important to leave the language of the charter as approved by the CalMHSA Board of Directors, as it was significant to stakeholders involved in the collaboration that creation of this committee.

3. Clarifying Roles of Advisory Committee vs. Executive Committee vs. Statewide Evaluation Expert Team (SEE)

Ms. Collentine did a review of the various roles between existing and future CalMHSA committees and workgroups.

A member asked if the selection for the SEE team would be done in the same process as the Advisory Committee, if so, could the Advisory Committee discuss the process of selection.

Ms. Collentine indicated that process was still evolving and would be happy to take that question back and report status at the next committee meeting.

John Chaquica, CalMHSA Executive Director, stated the process for the SEE team could move deliberately within the next 60 days or more quickly. Therefore, recommends if there are opinions/recommendations they could provide today, that would be great.

Co-Chair Bauman asked staff to further identify the goal of the SEE team so committee members could provide comment/recommendations.

Mr. Chaquica stated this team derived from the creation of the Work Plan, a necessary component in order to have the Work Plan approved by the MHSOAC. Staff is looking at the RAND Corporation to provide some input as to what this team should look like—it may include individuals from the OAC Evaluations Committee, other organizations, outside groups and experts. There are a lot of moving parts to this group and members will be derived from people who can commit for the duration. This is all the information they can provide right now.

Co-Chair Bauman, opened it up for comments.

Jerry Wengerd, Riverside County, indicated this is of significance and the core of CalMHSA, which should be done well.

Co-Chair Joseph Robinson agreed with Mr. Wengerd and indicated this was a great opportunity for this committee to assist and partake in this process.

4. SDR Program Two: Values, Practices and Policies Program (VPPP), Component Four: Promoting Mental Health in the Workplace

Co-Chair Bauman asked Ms. Collentine to give an update relative to the SDR program which received no responders. Ms. Collentine indicated that on February 14, 2011, CalMHSA released the SDR Request for Proposals (RFP) Letters of Intent (LOI) to be submitted by March 8, 2011, and with a closing date of March 30, 2011. Of the LOIs and proposals received, not one was submitted for Program Two: Values, Practices and Policies Program (VPPP), Component Four: Promoting Mental Health in the Workplace.

Program Two: Values, Practices and Policies Program (VPPP), Component Four: Promoting Mental Health in the Workplace requires a Program Partner to provide (but is not limited to) the following:

- Identify and disseminate best practices for incorporating mental and emotional wellness in the workplace.
- Engage employers and employer organizations in partnerships to address the importance of promoting mental wellness and reducing stigma.

- Conduct training statewide for employers on the importance of mental health wellness for all employees and best practices for promoting wellness.

Promoting Mental Health in the Workplace should target at a minimum employers and Human Resources staff.

Promoting Mental Health in the Workplace Seeks:

- Increased awareness of the importance of mental health within organizations.
- Increased respect and awareness of the rights of people identified with mental health challenges.
- Education of employers on the importance of mental health wellness for all employees.

The Advisory Committee discussed the various options of moving forward with this particular project to include: re-issuance of the RFP with limited edits but not changing intent or scope of work; re-issuance of the RFP with new expanded distribution list (reaching out to the private industry); not re-issuing the RFP and possibly using the allocated funding to other existing SDR projects; adding language to the RFP for more specificity on focus etc.; and re-issuing the RFP with language indicating CalMHSA is not obligated to award a contract if there is no qualified/acceptable proposal submitted, allowing for moving in another direction.

Discussion was extensive with many options. The committee reached consensus on the recommendation below for Board consideration and approval.

Recommendation: Approve the re-issuance of the Stigma and Discrimination Reduction Request for Proposal (RFP), Program Two: Values, Practices and Policies Program (VPPP), Component Four: Promoting Mental Health in the Workplace, to include: 1) distribution to an expanded mailing list; 2) with limited revisions which do not change intent or scope of work but emphasize the opportunity to leverage this program to expand current workplace or public health education programs to include a mental health and wellness component; 3) with caveat that CalMHSA is not obligated to fund if proposals are rejected and will re-evaluate this component for other options.

5. Implementation Work Plan Status Update

Ms. Collentine provided an overview of current program status and indicated, due to new county membership, additional funding had been received and staff would be working to re-assess the current Work Plan in the first quarter of 2012.

6. CalMHSA Communications Work Plan

Co-Chair Bauman initiated discussion relative to how they, as committee members, would be checking in and disseminating information with the individuals they represent.

Anne Robin, Butte County, indicated she was making an effort to get on the agenda of the upcoming regional training sessions for the Mental Health Board to allow for some outreach.

Co-Chair Bauman, indicated this would be an ongoing topic at future meetings.

7. Schedule for December Teleconference and 2012

Co-Chair Bauman moved to the last agenda item, the 2012 schedule. She explained the considerations for the 2012 meeting schedule, highlighting the opportunity for the plan amendment to go before the OAC, when the amendment would go before the Board for approval, and when the Advisory Committee would need to have input. Staff is now proposing a slightly different schedule from what is in the agenda packet. Co-Chair Bauman then called on Ms. Collentine to walk the committee through the thought process.

Ms. Collentine explained the original thought was the committee would meet quarterly with a teleconference halfway between each meeting—every six weeks. The proposed agenda reflects that thinking. However, looking at being in front of the OAC in the third week of March 2012, staff is now looking at changing the schedule to the fourth Thursday of each quarter, with the first meeting taking place on January 26, 2012. The following meetings would take place on April 26, 2012, July 26, 2012, and October 25, 2012. The teleconference meetings, each an hour and a half at most, would be six weeks in between the meeting on the third Thursday at 9 a.m.

Committee members noted that the third Thursday conflicts with OAC meetings. Discussion followed around those that are flying in from Southern California or driving down from Northern California and coordinating with other meetings to make participation more conducive. It was then suggested following the CMDHA All Directors Meeting on the months opposite Board Meetings from 3:00 p.m. to 5:00 p.m.

Staff is also working on a quarterly stakeholder's roundtable plan which will be presented at the next meeting, and which could be combined with future Advisory Committee meetings. The roundtables will provide a forum for stakeholder comment and discussion.

It was concluded that the next meeting would be held on January 12, 2012 from 3:00 p.m. to 5:00 p.m. Until an alternate plan is developed, going forward Advisory Committee meetings will be held every other month following the CMHDA All Directors Meeting.

Public comment was heard from the following individual(s):

Cecilia Badger, Racial and Ethnic Mental Health Disparities Coalition (REMHDCA)

Depth of public participation was discussed as it relates to those calling in from remote locations. Staff was given direction to look into the technology available and the costs associated with those options. A report will be given at a future meeting.

Co-Chair Bauman called on Mr. Alliston to provide clarification on the requirements for hosting public locations allowing for public participation as it relates to the teleconference calls. Ms. Collentine extended the invitation for the public to participate in the teleconference calls at the CalMHSA office in Rancho Cordova.

8. General Public Comment(s)

Co-Chair Bauman asked for any public comment. Hearing none the meeting was adjourned at 1:05 p.m.