Annual Revenue and Expenditure Report – Adopted Budget June 30, 2012



- Adopted Budget June 30, 2012
- Budget Narrative
- General & Administrative Expense Allocation
- Reconciliation to Current Membership Information only

California Mental Health Services Authority Annual Revenue and Expenditure Report - Proposed Budget June 30, 2012

	Estimated	Estimated	Estimated	Estimated	Estimated	
	6/30/2011	6/30/2012	6/30/2013	6/30/2014	6/30/2015	Total
Unexpended Funds Available from Prior Fiscal Years						
Technical Assist/Capacity Building Unexpended Funds	_	303,572				
MHSA Program Unexpended Funds	-	88.849.910	68,499,879	27,138,109	315,779	
MHSA Community Planning Unexpended Funds	-	2,787,370	2,110,000	1,030,000	(0)	
Total Unexpended Funds Available from Prior Fiscal Years	-	91,940,852	70,609,879	28,168,109	315,779	-
Deposits to CalMHSA Funds during Fiscal Year						
Technical Assist/Capacity Building Funds	339,612					339,612
Phase I - PEI Statewide Planning Funds (5%)	5,107,890	1,702,630				6,810,520
Phase II - PEI Statewide Program Funds	97,049,910	32,349,969				129,399,879
Interest Income						
Total Deposits to CalMHSA	102,497,412	34,052,599				136,550,011
Expenditures						
Technical Assist/Capacity Building	36,040	303,573				339,613
Phase I - PEI Statewide Planning (5%) - Expenditures	2,320,520	2,380,000	1,080,000	1,030,000		6,810,520
Phase II - PEI Statewide Program - Expenditures	2,500,000	40,000,000	34,000,000	20,822,330		97,322,330
Evaluation	200,000	2,500,000	3,200,000	4,000,000	315,779	10,215,779
General and Administrative	500,000	5,200,000	2,515,781	2,000,000		10,215,781
Total Expenditures	5,556,560	50,383,573	40,795,781	27,852,330	315,779	124,904,023
Contributions to Operating Reserve	5,000,000	5,000,000	1,645,989	-		11,645,989
Total Unexpended Funds	91,940,852	70,609,878	28,168,109	315,779	(0)	(1)

See Notes in Budget Narrative

CalMHSA Budget Narrative

Background

The CalMHSA June 30, 2012 Annual Revenue and Expenditure Report – Proposed Budget has been developed based on the PEI Statewide Program Funding Request – Budget form – Enclosure F, Appendix 1 of the CalMHSA Statewide Implementation Plan and the addendum to the implementation plan approved by MHSOAC on January 27, 2011. These budget forms are included on page 13 of this budget package.

The June 30, 2012 budget presents the current operations of CalMHSA. The current operations presented in this budget are:

- Technical Assistance/Capacity Building
- PEI Statewide Programs Phase I PEI Statewide Planning (5%)
- PEI Statewide Programs Phase II PEI Statewide Program Implementation

CalMHSA, at time of approval of the plan, had projected participation of counties. This detail is provided on page 21 of this budget package. The June 30, 2012 budget continues to be based on these participation projections and projected funding. The summary detail is as follows:

PEI Statewide Program Total Projected Funding:

Phase I – Planning Funds \$6,810,520

Phase II – Program Funds \$129,399,879

Totaling \$136,210,399

Budget Notes

1. By June 30, 2011 we anticipate total funds to be received by CalMHSA are as follows:

Technical Assistance/Capacity Building Funds	\$339,612
Phase I – PEI Statewide Planning Funds (3 years of the 4 year estimated planning funds of \$6,810,520)	5,107,890
Phase II – PEI Statewide Program Funds (3 years of the 4 year estimated program funds of \$129,399,879)	97,049,910
Total funds projected to be received by June 30, 2011	<u>\$102,497,412</u>

2. CalMHSA has projected the unexpended funds to be carried over to the Budget of Annual Revenue and Expenditures as of June 30, 2011 to be \$91,940,852.

3. Deposits to CalMHSA during June 30, 2012 are estimated as:

Phase I – PEI Statewide Planning Funds (4 th year of estimated planning funds of \$6,810,520)	\$1,702,630
Phase II – PEI Program Funds (4 th year of estimated program funds of \$129,399,879)	\$32,349,969
Total estimated deposits as of June 30, 2012	\$34,052,599

4. Expenditures for June 30, 2012 have been estimated based on anticipated payout of the budget approved with the implementation plan:

	Total Approval in PEI Statewide Implementation Plan	Estimated Expenditures June 30, 2012
Technical Assistance/Capacity Building	N/A	\$303,573
Phase I – PEI Statewide Planning Funds	\$6,810,520	2,380,000
Phase II – PEI Statewide Program Funds	97,322,330	40,000,000
Evaluation	10,215,779	2,500,000
General and Administrative	10,215,779	5,200,000
Subtotal		<u>\$50,383,573</u>
Contribution to Operating Reserve	<u>\$11,645,989</u>	\$5,000,000
Total	\$136,210,397	<u>\$55,383,573</u>

- 5. CalMHSA will comply with the DMH Guidelines for PEI Statewide Programs in managing and contracting costs for indirect admin expenses as disclosed on page 5 of budget package. Some indirect expenses to note are:
 - Legal Expenses CalMHSA has retained legal services to provide counsel to the board and support of the governing documents. Legal services will increase for fiscal year ended 2012 due to negotiations of contracts related to execution of the Implementation Plan.
 - Meeting Expenses CalMHSA is governed by a Board of Directors and must conduct public meetings to carry out the regular business of the JPA. Conference attendance is also integral to the members maintaining and updating knowledge in Mental Health Services. The JPA currently has 34 members. CalMHSA has provided iPads to distribute the agendas to members electronically. At the last board meeting, only five paper copies of the agenda were distributed.
- 6. See page 5 of budget package for detail of estimated planning and general administration expenses.

CalMHSA General & Administrative Expense Allocation Fiscal Years 2011 & 2012 Estimate

		2011			2012			2013			2014	
General and Administrative Expenses	Planning	G & A	Total	Planning	G & A	Total	Planning	G & A	Total	Planning	G & A	Total
General Management	1,471,055	200,000	1,671,055	500,000	1,300,000	1,800,000	100,000	1,400,000	1,500,000	100,000	1,300,000	1,400,000
Other Contract Services	150,975	20,000	170,975	1,000,000	1,000,000	2,000,000	100,000	400,000	500,000	100,000	250,000	350,000
Legal Services	158,490	33,000	191,490	30,000	160,000	190,000	30,000	100,000	130,000	30,000	30,000	60,000
Financial Audit	-	15,000	15,000	-	45,000	45,000	-	35,000	35,000	-	20,000	20,000
Insurance	-	20,000	20,000	-	75,000	75,000	-	60,000	60,000	-	25,000	25,000
Meetings:						-			-			-
Stakeholder Participation	25,000	-	25,000	25,000	-	25,000	25,000	-	25,000	25,000	-	25,000
Meetings	90,000		90,000	100,000	100,000	200,000	100,000	60,781	160,781	100,000	30,000	130,000
Statewide Panel of Subject Matter Experts	150,000		150,000	100,000		100,000	100,000		100,000	100,000		100,000
Statewide Coordination Group	150,000	-	150,000	100,000	-	100,000	100,000	-	100,000	100,000	-	100,000
Member Services	25,000	40,000	65,000	10,000	100,000	110,000	10,000	50,000	60,000	10,000	30,000	40,000
Bank Fees	1,000	12,500	13,500	10,000	25,000	35,000	10,000	25,000	35,000	10,000	25,000	35,000
Web Site & Other	6,000	12,500	18,500	5,000	25,000	30,000	5,000	25,000	30,000	5,000	15,000	20,000
Travel & Lodging	10,000	5,000	15,000	20,000	50,000	70,000	20,000	50,000	70,000	20,000	50,000	70,000
Marketing/PR Materials	12,265	20,000	32,265	25,000	100,000	125,000	25,000	50,000	75,000	25,000	25,000	50,000
Miscellaneous	10,000	28,000	38,000	60,000	200,000	260,000	60,000	60,000	120,000	60,000	50,000	110,000
Indirect Expense Reserve	60,735	94,000	154,735	395,000	2,020,000	2,415,000	395,000	200,000	595,000	345,000	150,000	495,000
Total General and Administrative Expenses	2,320,520	500,000	2,820,520	2,380,000	5,200,000	7,580,000	1,080,000	2,515,781	3,595,781	1,030,000	2,000,000	3,030,000

See page 18 of the budget package for estimated Indirect Expense and related notes.

California Mental Health Services Authority (CalMHSA)
Reconciliation of PEI Statewide Program Funding Request - Budget Form Implementation Plan to Current County Assignments
As of April 26, 2011

INFORMATION ONLY

	Planning (5%) Phase 1 Budget	Program Phase 2 Budget	Total
Projected Funds - Submitted with Implementation Plan	6,810,520	129,399,880	136,210,400
Reconcilation to Current Expected Membership/Assignment			
Members included in Implementation Plan - Not Participating			
Kings County	(30,000)	(570,000)	(600,000)
Add Members not included in Implementation Plan - Assigned/Expected to Assign			
Amador	6,320	120,080	126,400
San Francisco	151,020	2,869,380	3,020,400
Santa Barbara	90,440	1,718,360	1,808,800
Merced	56,640	1,076,160	1,132,800
San Mateo	130,540	2,480,260	2,610,800
Madera	32,480	617,120	649,600
Reconciling Balance to Implementation Plan	437,440	8,311,360	8,748,800
Total County Assignments to CalMHSA	7,247,960	137,711,240	144,959,200
Non Participating Counties by Region			
Bay Area Region			
Alameda	72,875	5,757,125	5,830,000
San Benito	2,770	218,830	221,600
Berkeley City	6,395	505,205	511,600
Total of Non Participation by Region	82,040	6,481,160	6,563,200
Central Region			
Alpine	1,250	98,750	100,000
Calaveras	2,065	163,135	165,200
Inyo	1,250	98,750	100,000
Kings	7,500	592,500	600,000
Mariposa	1,250	98,750	100,000
Mono	1,250	98,750	100,000
Opt Out County - San Joaquin	33,475	2,644,525	2,678,000
Tuolumne	2,415	190,785	193,200
Tulare Total of Non Participation by Region	24,105 74,560	1,904,295 5,890,240	1,928,400 5,964,800
	74,560	5,690,240	5,964,600
Los Angeles Region - Participating			
Southern Region		000.005	0.17.000
Tri City	10,215	806,985	817,200
Superior Region			
Del Norte	1,265	99,935	101,200
Lassen	1,265	99,935	101,200
Opt Out County - Nevada	4,325	341,675	346,000
Plumas	1,250	98,750	100,000
Opt out County - Shasta	8,805	695,595	704,400
Sierra	1,250	98,750	100,000
Tehama Total of Non Participation by Region	3,035 21,195	239,765 1,674,405	242,800 1,695,600
, , ,			
Total Statewide PEI Funding	7,435,970	152,564,030	160,000,000

Adopted Budget

June 30, 2011



Approved October 2010

California Mental Health Services Authority Proposed Revised Budget For 14 Months Period May 1, 2010 to June 30, 2011

		14 Months May 1, 2010 to June 30, 2011				
				Proposed	Proposed	
		Adopted		Budget	New	
		Budget		Revisions	Budget	
Revenues		(1)		(2)	(3)	
Technical Assistance/Capacity Building - Cimh						
Contract		\$ 1,281,114	\$	(1,181,114)	\$ 100,000	
Community Planning (5%)		18,739,200		(14,652,888)	4,086,312	
PEI Statewide Program Funding		=		11,318,977	11,318,977	
Application Fees		10,000		(10,000)	-	
Investment Income		120,000		(120,000)	-	
Total Revenues		\$ 20,150,314	\$	(4,515,025)	15,505,289	
Expenses						
Program Expenses:						
Technical Assistance/Capacity Building - Cimh						
Contract		1,088,947		(988,947)	100,000	
PEI Statewide Program Funding	*			10,000,000	10,000,000	
Evaluation Expense		=		-		
Planning Expense		15,928,320		(11,842,008)	4,086,312	
Total Program Expenses		17,017,267		(2,830,955)	14,186,312	
General and Administrative Expenses						
General Management	*	780,000		(144,667)	635,333	
Other Contract Services				123,069	123,069	
Legal Services		30,000		119,624	149,624	
Financial Audit		15,000		3,388	18,388	
Insurance		20,000		4,518	24,518	
Meetings:					-	
JPA Meetings		20,000		28,000	48,000	
Conferences		15,000		4,424	19,424	
Regulatory		5,000		19,000	24,000	
Member Services				51,393	51,393	
Fees		5,000	<u> </u>	7,000	12,000	
Web Site & Other		10,000		14,518	24,518	
Travel & Lodging		20,000		(7,741)	12,259	
Marketing/PR Materials		25,000		(12,735)	12,265	
Miscellaneous		20,000		21,116	41,116	
Indirect Expense Reserve		-		123,069	123,069	
Total General and Administrative Expenses		965,000		353,977	1,318,977	
Total Expenses		17,982,267		(2,476,978)	15,505,289	
Projected Net Assets		\$2,168,047		-\$2,038,047	\$0	

- (1) Numbers have been summarized from the CalMHSA Adopted Budget.
- (2) Proposed Revisions to the Adopted Budget
- (3) Proposed Revised Budget with updated County Participation.
- * The General Management Contract with George Hills Company has been estimated by the terms of the contract as \$794,166. An allocation of 20% of this contract has been made to PEI Statewide Program Funding based on costs related to direct program expenses. \$794,166-158,833=\$635,333.

			Informa	tion Only
REVENUES	Budget Notes	Current Membership 13 Counties	Medium Membership - 30	Maximum Membership - 58
Technical Assistance/Capacity Building 08/09 Assignment Technical Assistance/Capacity Building 09/10 Planning Est	1 2	\$ 339,614 941,500	3,766,000	6,000,000
Planning Est. State Wide Projects-MHSA 2008-09 Assignment Community Planning (5%) 2008-2009 Subtotal PEI Planning Est 2008-2009	3	5,934,080 312,320 6,246,400	23,750,000 1,250,000 25,000,000	38,000,000 2,000,000
Planning Est. State Wide Projects-MHSA 2009-10 Assignment Community Planning (5%) 2009-2010 Subtotal PEI Planning Est 2009-2010	3	5,934,080 312,320 6,246,400	23,750,000 1,250,000 25,000,000	40,000,000 38,000,000 2,000,000 40,000,000
Planning Est. State Wide Projects-MHSA 2010-11 Assignment Community Planning (5%) 2010-2011 Subtotal PEI Planning Est 2010-2011		5,934,080 312,320 6,246,400	23,750,000 1,250,000 25,000,000	38,000,000 2,000,000 40,000,000
Application Fees Investment Income		10,000 120,000	20,000 250,000	40,000 325,000
Total Revenue		20,150,314	79,036,000	126,365,000
EXPENSES				
Program Expenses: Technical Assistance/Capacity Building - Cimh Contract Technical Assistance/Capacity Building - Phase 2	1 4	120,134 168,538 288,672		
Technical Assistance/Capacity Building - Programs	4	800,275	3,201,100	5,100,000
Planning Est. State Wide Projects-MHSA 2008-09 Assignment Formation Fee Allocation Subtotal PEI Planning Est 2008-2009	5 4	5,274,440 35,000 5,309,440	21,215,000 35,000 21,250,000	33,965,000 35,000 34,000,000
Planning Est. State Wide Projects-MHSA 2009-10 Assignment Formation Fee Allocation Subtotal PEI Planning Est 2009-2010	4	5,274,440 35,000 5,309,440	21,215,000 35,000 21,250,000	33,965,000 35,000 34,000,000
Planning Est. State Wide Projects-MHSA 2009-10 Assignment Formation Fee Allocation	4	5,274,440 35,000 5,309,440	21,215,000 35,000 21,250,000	33,965,000 35,000 34,000,000
Subtotal PEI Planning Est 2010-2011 Total Program Costs	4	17,017,267	66,951,100	107,100,000
General and Administrative Expenses				
General Management Legal Services Financial Audit Insurance Meetings:	6	780,000 30,000 15,000 20,000	2,371,080 30,000 15,000 20,000	3,790,950 30,000 15,000 20,000
JPA Meetings Stakeholder Legislative		20,000 15,000 5,000	20,000 15,000 5,000	20,000 20,000 5,000
Bank Fees Web Site & Other Travel & Lodging Marketing/PR Materials Non-recurring Expenses Miscellaneous Total General and Administrative Expenses		5,000 10,000 20,000 25,000 10,000 965,000	5,000 10,000 25,000 25,000 10,000 10,000 2,561,080	5,000 10,000 30,000 30,000 20,000 10,000 4,005,950
Total Expenses		17,982,267	69,512,180	111,105,950
Projected Net Assets		\$ 2,168,047	\$ 9,523,820	\$ 15,259,050

Projected Budget - Variable Membership 14 Months May 1, 2010 through June 30, 2011

Budget Notes:

Note 1 - Technical Assistance/Capacity Building - Involced to Members

	Population	Revenues		
TECHNICAL ASSISTANCE/CAPACITY BUILDING:				
Butte County	Not participating \$	-		
Colusa County	21,997	3,100		
Monterey County	431,892	68,400		
Placer County	339,577	42,000		
San Bernardino County	2,060,950	60,714		
San Luis Obispo County	270,429	38,400		
Solano County	426,729	50,000		
Stanislaus County	526,383	77,000		
Sutter/Yuba	Not participating			
	4,077,957 S	339,614		

CalMHSA has contracted with Circh for \$120,134 for the first phase of the Technical Asst/Capacity Building Program. This program started in March 2010 and is included in this budget for complete forcasting.

Note 2 - Technical Assistance/Capacity Building - Planning Estimate

Butte County	\$ 32,700
Colusa County	3,100
Glenn County *	4,000
Monterey County	68,400
Placer County	42,000
Sacramento County	202,700
San Bernardino County	322,900
San Luis Obispo County	38,400
Solano County	61,200
Sonoxna County *	66,000
Stanislaus County	77,400
Suiter County	12,400
Yuba County	10,300
	\$ 941,500

^{*} New Members to be approved at the April 15, 2010 meeting

Above Planning Estimates take from Notice 08-37

Note 3 - Planning Est. Statewide Projects-MHSA Assignments

·	2008-09	2009-10	2010-11
Butte County	\$ 218,800	\$ 218,800	\$ 218,800
Colusa County	25,000	25,000	25,000
Glenn County	27,100	27,100	27,100
Monterey County	456,600	456,600	456,600
Placer County	274,100	274,100	274,100
Sacramento County	1,331,800	1,331,800	1,331,800
San Bernardino County	2,153,800	2,153,800	2,153,800
San Luis Obispo County	258,DOD	258,000	258,000
Solano County	401,100	401,100	401,100
Sonoma County	439,700	439,700	439,700
Stanislaus County	510,200	510,200	510,200
Suiter County	82,300	82,300	82,300
Yuba County	67,900	87,900	67,900
	\$ 6,246,400	\$ 6,246,400	\$ 6,248,400

Note 4 - Program Expenses have been estimated based on 85% of Allocation for Direct Program Expenses

Technical Assistance - Assigned to JPA Technical Assistance

PEI Statewide Projects

288,672 (339,814 x .85) 800,275 (941,500 x .85) 5,309,440 (6,246,400 x .85)

10/7/2010

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Projected Budget - Variable Membership 14 Months

May 1, 2010 through June 30, 2011

Budget Notes:

Note 5 - Formation Costs

The purpose of establishing the CalMHSA JPA has been to Jointly develop and fund Mental Health Services. The intention of the Formation Committee members would be to share the administration costs on a temporary basis until funding was obtained from the State Department of Mental Health (DMH) for monies for the Prevention and Early Intervention State Administered Projects. In addition to the anticipated formation costs are the unanticipated legal costs associated with working the DMH and OAC to secure the funding for the JPA. Staff has prepared a forcast of these costs through the end of the formation period, anticipated to be April 30, 2010. The total formation costs have been estimated as follows:

	Budget 2009-2010		Actual March 31, 2010				Estimated June 30, 2010
General Management	\$	82,500	\$ 60,500	\$	7,500	\$	68,000
Formation Fees		10,000	10,000		-		10,000
Legal Services		5,000	34,938		13,718	İ	48,656
Financial Audit		-			-		´ <u> </u>
Insurance		5,000	2,500			}	2,500
Meetings		2,000			500	1	500
Filing Fees		1,000					- [
Bank Fees		1,000			1,200		1,200
Web Site & Other		5,000	3,433		· <u>-</u>		3,433
Marketing & Conferences		5,000	4,091		500		4,591
Miscellaneous		6,000	-		1,120		1,120
Totals	\$	121,500	\$ 115,462	\$	24,538	\$	140,000

The formation costs will be allocated to the JPA membership based on the following assumptions:

- Expense of Formation shall be allocated to each PEI projection year.
 \$140,000 / 4 years is \$35,000 per year and recognized for 2 PEI years as of June 30, 2011.
- Additional formation costs are not anticipated beyond April 30, 2010.
- Cost of Formation shall be born by all JPA members through the term of the PEI funds which shall be June 30, 2012.
- 4. The expense of Formation shall be allocated to each PEI projection year and the costs will be rebalanced and allocated to the JPA membership as of June 30, 2012. The allocation to the JPA membership as of June 30, 2012, will be based on the revenue allocation of the PEI funds as the accounting will be kept by JPA member.

CalMHSA

Note 6 - Staffing Budget April 15, 2010

		Current Membership	Medium Membership	Maximum Membership 58 members	
Total Staffing	Percent	13 members	30 members		
Salaries and Benefits:					
Executive Services		\$ 154,710	\$ 238,950	\$ 293,220	
Administrative Services		214,650	273,780	294,030	
Program & Member Services		262,440	379,080	524,880	
Total Salary and Benefits	81%	631,800	891,810	1,112,130	
Equipment	3%	23,400	33,030	41,190	
Office Lease	7%	54,600	77,070	96,110	
Telephone, Postage,		1 .,		00,110	
Photocoies & Supplies	4%	31,200	44,040	54,920	
Travel	5%	39,000	55,050	68,650	
Total Staffing	100%	\$ 780,000	\$ 1,101,000	\$ 1,373,000	

PEI Statewide Program Funding Request Budget Form and Narrative

Enclosure F of DMH Information No. 10-06



As is in Appendix A of Implementation Work Plan

	Total All Programs								
		Funds						Info Notice 10-06	
		Assigned						Phase 2	
	Program	At Date of	Prospective	Evaluation	Enclosure F	Operating		Enclosure F-2	
		Submission	Members	7.50%	Program	Reserve	ADMIN	Program	
uicide Prevention (SP) Priorities		Encl F - #4	Encl F - #4	Encl F - #5	Total	10.00%	7.50%	Funds	
SP 1		(1)A	(2)A	(3)B	(4)C	(5)D	(6)B	(7)	
	SPNP - SP 1.3, 1.4, 1.11, 1.12, 1.13	1,989,293	39,306	215,808	2,244,407			2,244,407	
	Regional - SP 1.5, 1.6	9,282,581	183,412	1,007,021	10,473,014			10,473,014	
SP 2									
	Campaign - SP 3.2, 3.3, 3.7	9,282,581	183,412	1,007,021	10,473,014			10,473,014	
	Disseminate - SP 3.8, 3.9, 3.11	995,823	19,676	108,032	1,123,531			1,123,531	
SP 3									
	Educate - SP 2.1, 2.2, 2.5	995,823	19,676	108,032	1,123,531			1,123,531	
Sp 4									
·	Effectiveness - SP 4.2, 4.3, 4.5, 4.6	995,823	19,676	108,032	1,123,531			1,123,531	
Total (SP)		23,541,924	465,158	2,553,946	26,561,028	3,234,997	2,553,945	32,349,970	
tigma and Discrimination Reduction (SD	R) Priorities	, ,			, ,	, ,			
SDR 1									
	CSDRP-SDR 1.1, 1.3, 1.5, 1.6, 1.7	14,796,099	392,827	1,605,154	16,794,080			16,794,080	
SDR 2									
	Awareness-SDR-2.1, 2.3, 2.4, 2.6, 2.9, 2.10	14,796,099	244,208	1,605,154	16,645,462			16,645,462	
SDR 3									
	Increase Knowledge-SDR 4.1	2,860,344	43,260	310,304	3,213,908			3,213,908	
SDR 4			·	·					
	Regs Laws-SDR 3.1, 3.4	2,860,344	17,443	310,304	3,188,092			3,188,092	
Total (SDR)	,	35,312,886	697,738	3,830,916	39,841,540	4,852,496	3,830,918	48,524,954	
tudent Mental Health Initiative (SMHI) F	Priorities	, , , , , , , , , , , , , , , , , , , ,	,	-,,-		, ,	-,,-	-7- 7	
SMHI 1									
	UC-SMHI Higher Ed 1, 2, 3	6,674,069	131,871	724,043	7,529,983			7,529,983	
	CSU-SMHI Higher Ed 1, 2, 3	6,674,069	131,871	724,043	7,529,983			7,529,983	
	CCD-SMHI Higher Ed 1, 2, 3	6,674,069	131,871	724,043	7,529,983			7,529,983	
Total Higher Education Allocation	<u> </u>	20,022,207	395,613	2,172,129	22,589,949	2,751,365	2,172,130	27,513,444	
SMHI 2		2,2 ,101	,	, , ==	72.272.15	, - ,	, , , , , ,	, , , , , , , ,	
	State K-12 SMHI 4	1,000,000			1,000,000			1,000,000	
	Regional K-12 SMHI 1, 2, 3, 4	14,290,660	302,145	1,658,790	16,251,595			16,251,595	
Total K-12 Allocation (43.3 %)		15,290,660	302,145	1,658,790	17,251,595	2,101,131	1,658,787	21,011,513	_
Total (SMHI)		35,312,867	697,758	3,830,919	39,841,544	4,852,496	3,830,918	48,524,958	_
		,50.	,				2,222,220	,,	
otal Anticipated Funds		94,167,677	1,860,654	10,215,781	106,244,112	12,939,988	10,215,780	129,399,880	
								, ,	_

Background

The Prevention and Early Intervention (PEI) Statewide Program Funding Request is provided and submitted in accordance with the Department of Mental Health (DMH) Information Notice No. 10-06 guidelines. These guidelines for PEI Statewide Programs provide Phase I Approval for Planning Funds and Phase II approval to expend PEI Statewide Funds on program implementation. The budget on page A1.1 represents the request for funding and approval relating to Phase II Expending PEI Statewide Funds on program implementation.

Total PEI Statewide Funding, as governed by DMH Information Notice No. 10-06, is \$160M funded over four years ending 2012. This funding request is based on certain requirements, facts and assumptions.

- 1. The allocation of funding is defined with certain limits and the maximum percent by component are (DMH Information Notice No. 10-06 defines Phase I and II):
 - a. 5% planning—Phase I funds (\$6.8M)
 - b. 15% indirect administrative costs (inclusive of 7.5% of cost of evaluation—Phase II funds (\$20.4M)
 - c. 80% direct service (inclusive of the required 10% operating reserve)—Phase II funds (\$108M)
- 2. CalMHSA, at time of submission of this plan, has 29 member counties. This detail is provided on page A1.8. The funding request is based on the projected membership and total projected funding. The summary detail is as follows:
 - a. Total projected funding--\$136M
 - b. Phase I—\$6.8M
 - c. Phase II—\$129M
- The JPA Agreement legally binds the JPA to the limit of funding by member and no cost overruns allowed. Thus the contingency of funding (operating reserve of 10%) is critical to the process.
- 4. We have utilized these maximum allocations as benchmarks, as well as defining limits for budget and procurement. It is, however, the intent of CalMHSA and its members to maximize the delivery of services. As a result this allocation shall be refined as more facts develop on an on-going basis.

- 5. The request for funds format has been submitted to meet the requirements of DMH Information Notice No. 10-06. The documents presented are:
 - a. Enclosure F and F-2 Budget Form (page A1.1)
 - b. Enclosure F-1 Budget Narrative (page A1.2)
 - c. Member Counties spreadsheet (page A1.8)

Page A1.1 is the Funding Plan for Phase II.

Phase I Approval for Planning

Phase 1 approval allows for the transfer of up to four years of planning estimates to the JPA and distribution of 5% of available PEI Statewide Funds to the JPA prior to the identification of "recommended actions" from the State Strategic Plans and prior to program design. (Available funding is the amount of each annual planning estimate transferred to the JPA for prior and current fiscal years.)

The Phase I Funding requests have been requested by individual counties to be transferred to the JPA— Planning Estimate funds have been estimated on page A1.8 to be \$6,810,520. Member counties posted their intent to assign funds to DMH to contract with CalMHSA for 30 days. Upon completion of 30 day posting, if no changes were made, they completed their enclosure forms and submitted them to DMH and MHSOAC and a copy to CalMHSA.

The Phase I Planning funds are not included in the budget on page A1.1.

Phase II – Request approval to expend PEI Statewide Funds on Program Implementation

Phase II Approval will occur when the JPA, acting on behalf of Counties, completes its design of a statewide program and submits this Implementation Work Plan update requesting approval to expend PEI Statewide Funds on program implementation. Phase II approval requires the JPA to submit program information that identifies the specific "recommended actions" to be implemented as "statewide programs" that are consistent with the State Strategic Plans: and provide associated program descriptions, budgets and evaluation strategies.

The Phase II Funding requests have been estimated based on developing membership on page A1.8 to be \$129,399,881 and the amount of the PEI Statewide Funding Request on the Budget Document.

The total funding of \$136,210,401 (\$129,399,881 + \$6,810,520) is based on surveys and communications with counties regarding their participation. The estimated funding is expected

to change as actual membership develops; such changes will be presented to the MHSOAC. The current estimation is 85% of the total PEI Statewide Funds (\$160,000,000) will participate in this Implementation Work Plan with the JPA. Prospective members are counties who have expressed the desire to join CalMHSA but are still in the process of seeking their Board of Supervisor approval.

State Department of Mental Health Funding Allocation Guidelines

		Phase II					
Phase I Planning	Program/Direct	Contingency Reserve ¹	Evaluation ²	Admin ²	Total		
\$6,810,520	\$96,028,332	\$12,939,988	\$10,215,780	\$10,215,780	\$136,210,400		
5%	70.5%	9.5%	7.5%	7.5%	100%		

- 1. Contingency Reserve is calculated on 10% of Phase II funding request of \$129,399,881. It is the intent of CalMHSA and its members to maximize the delivery of services. This reserve will be utilized for delivery of services.
- 2. The maximum allocation permitted by DMH for Indirect Administration services is 15%. Included in this 15% is the requirement to provide evaluation of programs. This allocation has been estimated and will be refined as facts develop.

Indirect Administrative Expenses

CalMHSA will comply with the DMH Guidelines for PEI Statewide Programs in managing and controlling costs for Indirect Administrative Expenses. The Indirect Administrative Expenses will be for the following purposes and estimated by percentage:

 General Management – General management of CalMHSA includes program oversight and management, administration, fiscal management and reporting, contract management membership services, information technology, Website management. 	52%	\$5,312,205
 Other Contract Services – These services will include contracting for specialized services needed for specific tasks such as request for proposal writers, subject matter experts, regulatory compliance consulting and other such advisory services. 	10%	1,021,578
 Legal Services – CalMHSA has retained general counsel to provide legal services for development of governing documents, continued correspondence with county counsels, compliance with public meeting laws and counsel to the CalMHSA Board of Directors. 	4%	408,631
 Financial Audit – As required by state law, the Board shall cause to be made, by a qualified, independent individual or firm, an annual audit of the financial accounts and records of CalMHSA. 	1.5%	153,237
 Insurance Expense – CalMHSA JPA is an independent governmental entity with oversight by the governing Board of Directors. CalMHSA will prudently maintain its individual policies to protect the JPA and its Board of Directors. 	2%	204,316
 Meetings and Conferences – CalMHSA is governed by a Board of Directors and must conduct public meetings to carry out the regular business of the JPA. Conference attendance is also integral to the members maintaining and updating knowledge in mental health services. 	5.5%	561,868
 Other Expenses – Other expenses includes items such as bank charges, travel, conferences, membership development costs and membership services associated with operating CalMHSA. 	15%	1,532,367
8. Indirect Expenses Reserve – The JPA Agreement legally binds the JPA to the limit of funding and no cost overruns allowed. Thus an indirect reserve has been established to absorb budget and cost development.	10%	1,021,578
Total	100%	\$10,215,780

Footnote	Column(s)	Description	
Α	(1) & (2)	Enclosure F – Item #4 Su	bcontractors/Professional Services
		to contract for services to process to provide vario	and (2) of \$96,023,332 has been budgeted hrough request for proposal (RFP) and bid us professional services to execute the the Implementation Work Plan.
В	(3) & (6)	Indirect Administrative	Costs
		expenses as described in	CalMHSA has estimated 7.5% for operating items 1 through 3 below and 7.5% for ride programs and projects as described in
		(Department of Mental Health, California Mental Health Services Authority Contract No.: 09-79119-000, Exhibit B, p. 2, April 2010) See Appendix 8 of this document	A maximum of fifteen percent (15%) of any and all funds that Counties have assigned to the State and or delegated to the Contractor for the purpose of funding the development and implementation of Statewide PEI programs by Contractor can be utilized for indirect administrative costs. The Contractor may request to exceed the 15% level, if the Counties that have assigned to the State and or delegated to the Contractor, have approved indirect administrative costs approved by the State that exceed 15%. Methodology for calculating the indirect administrative costs above 15% will be representative of the Counties who have assigned to the State and/or delegated to the Contractor and will be agreed upon by the Contractor and CDMH. Indirect Administrative Costs allowed for MHSA PEI

 Salaries and benefits of employees who do not provide direct client services but work in accounting or budgeting or perform centralized personnel functions.

Statewide programs/project include:

2) Operating expenses associated with staff who do not provide direct client services.

Footnote	Column(s)	Description		
			county OME the extent t the JPA. 4) Costs associ	oortion of the member 3 Circular A-87 costs to hey are apportioned to ated with evaluation of de programs/projects.
С	(4)	Enclosure F – Disclosure	Total	
		of \$106,244,113 has be A.4 Subcontr		
		A.5 Evaluatio	ns	10,215,781
_	(-)			<u>\$106,244,113</u>
D	(5)	Operating Reserve (Department of Mental Health, Information No.: 10-01, p. 10)	(10%) of the total adirect program/proadministrative cost allowed. When determined the percent for the operation of the opera	we of up to ten percent mount requested for ject expenditures and is for each component is ermining the ten erating reserve, it include any funds fer to the Local Prudent ting reserve may be any time to provide cted increases in costs enues associated with d programs, or strative costs consistent ents of the applicable

Projected contributions of \$136,210,400 are based on the estimated CalMHSA JPA participation. It has been projected eighty-five percent (85%) of the California Counties and two cities will participate in the administration of statewide PEI funds through CalMHSA. The participation of members and total funds is an estimate and changes to funding are expected as actual membership develops.

Funds Assigned	Planning (5%) Phase I	Program Phase II	Total PEI
Butte	\$43,760	\$831,440	\$875,200
Colusa	5,000	95,000	100,000
Contra Costa	183,440	3,485,360	3,668,800
Fresno	199,700	3,794,300	3,994,000
Glenn	5,420	102,980	108,400
Imperial	37,500	712,500	750,000
Kern	171,180	3,252,420	3,423,600
Lake	11,840	224,960	236,800
Los Angeles	2,335,680	44,377,920	46,713,600
Marin	44,480	845,120	889,600
Modoc Monterey	5,000 91,320	95,000	100,000
•	·	1,735,080	1,826,400
Orange	666,840	12,669,960	13,336,800
Placer	54,820	1,041,580	1,096,400
Riverside	442,800	8,413,200	8,856,000
Sacramento	266,360	5,060,840	5,327,200
San Bernardino	430,760	8,184,440	8,615,200
San Diego	675,340	12,831,460	13,506,800
San Luis Obispo	51,600	980,400	1,032,000
Santa Clara	385,380	7,322,220	7,707,600
Santa Cruz	56,500	1,073,500	1,130,000
Solano	80,220	1,524,180	1,604,400
Sonoma	87,940	1,670,860	1,758,800
Stanislaus	102,040	1,938,760	2,040,800
Sutter/Yuba	30,040	570,760	600,800
Trinity	5,000	95,000	100,000
Ventura	166,960	3,172,240	3,339,200
Yolo	41,640	791,160	832,800
Total:	6,678,560	126,892,640	133,571,200
Prospective Member County			
El Dorado	29,040	551,760	580,800
Humboldt	25,140	477,660	502,800
Kings	30,000	570,000	600,000
Mendocino	16,400	311,600	328,000
Napa	24,220	460,180	484,400
Siskiyou	7,160	136,040	143,200
Projected Total	\$6,810,520	\$129,399,880	\$136,210,400

Revised Implementation Plan Budget Submission



Approved by OAC January 27, 2011

The K-12 SMHP Superintendent Regions builds an overall statewide framework through the following:

Please refer to SP 1 statewide framework response on page 16 of this document.

MHSOAC: 6. Budget – Provide a budget detail with a justification and rationale that logically supports the proposed budget for each program (program explanation). Note: The amount of funding to be approved for this work plan cannot exceed the total amount assigned by Counties at the time of approval.

CalMHSA Response: Budget

CalMHSA Board members analyzed and set the allocation for funding the Strategic Initiatives. The IAHC members responsible have extensive experience budgeting, designing, and implementing a wide range of programs, including local PEI and development of the Implementation Work Plan program funding structure. There were no program and budgeting models to draw from given the uniqueness of Statewide PEI. The three strategic plans envision a broad, comprehensive scale that is unprecedented—statewide is literal. The Work Plan, including the program budgets, was reviewed and approved by the CalMHSA Board, whose collective experience and knowledge with designing, budgeting and managing complex service delivery systems is commensurate with the scale of Statewide PEI. Every step of budget development was addressed through the review and input from the Stakeholders and their respective expertise. The program budgets reflect the best professional judgment of CalMHSA Board members and George Hills Company. Taken into consideration for the three strategic initiatives were knowledge and experience such as:

- Suicide Prevention, Program 5, Effectiveness and Accountability: In consideration of information from the OSP and from local epidemiologists baseline data needed to be examined and uniform reporting needed to be implemented. The estimated amount was set at the shown level (see spreadsheet below); and since funding for evaluation for this component was already allocated, additional evaluation funds were not added. For Suicide Prevention Program SR 2, the Regional and Local Suicide Prevention Capacity-Building Program (RLSPCBP), we considered the amount of funds allocated to the five CMHDA regions for the WET programs (\$1.8 million) and thought that an approximate equivalent amount would suffice. For the Social Marketing, we understood the initial cost for the CA Department of Health Services Tobacco Cessation campaign was \$25 million, so the amount allocated in the Suicide Prevention and the Stigma Reduction Social Marketing approximated the cost of that very successful campaign.
- Stigma and Discrimination Reduction: For SDR Program 1 and 2, we understood the depth and breadth of these initiatives as efforts that would touch communities throughout the state and provide messages that would be broadcast across the state. Assuring that consumers and family members are involved in the development and the implementation of these programs required a substantial investment. In addition, linking the social marketing to suicide prevention would generate a high level of quality and media

attention. In SDR Programs 3 and 4 we determined that much less investment was needed for funding training activities, policy analysis and legal challenges.

• Student Mental Health Initiative: There was clear demarcation and allocations for the Higher Education (60%) and K-12 (40%) SMH Programs. We did not find a compelling data driven method for separating the three university systems, so we divided the amount into three equal amounts. For K-12, we were informed that the School Superintendents had eleven regions and we determined that a portion of K-12 funds would be allocated to them. In addition, a portion of funds were allocated for statewide coordination which we believe should be provided through the State Department of Education.

The above reflects many (but not all) of the points of reference we used for allocating the funds among the programs. The IAHC discussed and debated the allocations, set them at the stated amounts and received approval from the CalMHSA Board.

MHSOAC: 7. Budget – Provide a budget detail with a maximum of 10% for an operating reserve.

CalMHSA Response: Budget

CalMHSA decreased the operating reserve approximately 1.3 million dollars and allocated these dollars back into programs. The adjustment to the major programs is detailed below and the allocation to specific programs has been calculated based on percentages of each program in each category and disclosed in the attached Revised Implementation Plan Submission Budget.

The additional amount allocated to each program is:

Suicide Prevention	\$ 323,500
Stigma and Discrimination Reduction	485,250
Student Mental Health – Higher Ed	275,136
Student Mental Health – K-12	<u>210,113</u>
Total Reallocation from Operating Reserve to Programs	<u>\$1,293,999</u>

Operating Reserve – will be addressed in the budget. See spreadsheet below.

California Mental Health Services Authority (CalMHSA)
PEI Statewide Program Funding and Summary Request
Dept of Mental Health Information Notice No. 10-06
Funding Request - Enclosure F, F-1, and F-2
Revised Implementation Plan Submission Budget

Prepared by:

		REVISED				REVISED			
					Total All Programs				
		Funds						Info Notice 10-06	
		Assigned						Phase 2	
	Program	At Date of	Prospective	Evaluation	Enclosure F	Operating		Enclosure F-2	
		Submission	Members	7.50%	Program	Reserve	ADMIN	Program	
Suicide Prevention		Encl F - #4	Encl F - #4	Encl F - #5	Total	9.00%	7.50%	Funds	
Suicide prevention		(1)	(2)	(3)	(4)	(5)	(6)	(7)	
Suicide prevention	SPNP - SP 1.3, 1.4, 1.11, 1.12, 1.13	2,016,628	39,306	215,808	2,271,743	(5)	(0)	2,271,743	
	Regional - SP 1.5, 1.6	9,410,137	183,412	1,007,021	10,600,569			10,600,569	
	regional of 115, 110	3,410,137	103,412	1,007,021	10,000,303			10,000,303	
Suicide Prevention I									
	Campaign - SP 3.2, 3.3, 3.7	9,410,137	183,412	1,007,021	10,600,569			10,600,569	
	Disseminate - SP 3.8, 3.9, 3.11	1,009,507	19,676	108,032	1,137,216			1,137,216	
Suicide Prevention III									
Suicide Prevention III	Educate - SP 2.1, 2.2, 2.5	1,009,507	19,676	108,032	1,137,216			1,137,216	
	Educate * 3F 2.1, 2.2, 2.3	1,009,307	15,070	108,032	1,137,210			1,137,210	
Suicide Prevention IV									
	Effectiveness - SP 4.2, 4.3, 4.5, 4.6	1,009,507	19,676	108,032	1,137,216			1,137,216	
Total Suicide Prevention		23,865,424	465,159	2,553,945	26,884,528	2,911,497	2,553,945	32,349,970	25.0
tigma (SDR)									
SDR									
	CSDRP-SDR 1.1, 1.3, 1.5, 1.6, 1.7	14,999,419	392,827	1,605,154	16,997,400			16,997,400	
SDR II									
	Awareness-SDR-2.1, 2.3, 2.4, 2.6, 2.9, 2.10	14,999,419	244,208	1,605,154	16,848,782			16,848,782	
SDR III			·						
3DK III	Increase Knowledge-SDR 4.1	2,899,649	43,260	310,304	3,253,213			3,253,213	
	mercase knowledge 55 km.1	2,033,043	43,200	310,304	3,233,213			3,233,213	
SDR IV									
	Regs Laws-SDR 3.1, 3.4	2,899,649	17,443	310,304	3,227,397			3,227,397	
Total Stigma (SDR)		35,798,136	697,739	3,830,918	40,326,792	4,367,246	3,830,918	48,524,955	37.5
Student Mental Health Initiative (SMHI)									
SMHI									
	UC-SMHI Higher Ed 1, 2, 3	6,765,781	131,871	724,043	7,621,695			7,621,695	
	CSU-SMHI Higher Ed 1, 2, 3	6,765,781	131,871	724,043	7,621,695			7,621,695	
	CCC-SMHI Higher Ed 1, 2, 3	6,765,781	131,871	724,043	7,621,695			7,621,695	
Total Higher Education Allocation (56.7%)		20,297,342	395,614	2,172,128	22,865,084	2,476,228	2,172,130	27,513,442	56.7
SMHIII									
SIVINI	State K-12 SMHI 4	1,000,000			1,000,000			1,000,000	
	Regional K-12 SMHI 1, 2, 3, 4	14,500,772	302,145	1,658,790	16,461,707			16,461,707	
Total K-12 Allocation (43.3 %		15,500,772	302,145	1,658,790	17,461,707	1,891,017	1,658,787	21,011,511	43.
Total Student Mental Health Initiative		35,798,114	697,759	3,830,918	40,326,791	4,367,245	3,830,918	48,524,953	37.

Telephone and e-mail: