

Adopted Budget

June 30, 2011



"A George Hills Company Administered JPA"

Approved October 2010

California Mental Health Services Authority
Proposed Revised Budget
For 14 Months Period May 1, 2010 to June 30, 2011

		14 Months May 1, 2010 to June 30, 2011		
		Adopted Budget	Proposed Budget Revisions	Proposed New Budget
Revenues		(1)	(2)	(3)
Technical Assistance/Capacity Building - Cimh Contract		\$ 1,281,114	\$ (1,181,114)	\$ 100,000
Community Planning (5%)		18,739,200	(14,652,888)	4,086,312
PEI Statewide Program Funding		-	11,318,977	11,318,977
Application Fees		10,000	(10,000)	-
Investment Income		120,000	(120,000)	-
Total Revenues		\$ 20,150,314	\$ (4,515,025)	15,505,289
Expenses				
Program Expenses:				
Technical Assistance/Capacity Building - Cimh Contract		1,088,947	(988,947)	100,000
PEI Statewide Program Funding	*		10,000,000	10,000,000
Evaluation Expense		-	-	
Planning Expense		15,928,320	(11,842,008)	4,086,312
Total Program Expenses		17,017,267	(2,830,955)	14,186,312
General and Administrative Expenses				
General Management	*	780,000	(144,667)	635,333
Other Contract Services			123,069	123,069
Legal Services		30,000	119,624	149,624
Financial Audit		15,000	3,388	18,388
Insurance		20,000	4,518	24,518
Meetings:				-
JPA Meetings		20,000	28,000	48,000
Conferences		15,000	4,424	19,424
Regulatory		5,000	19,000	24,000
Member Services			51,393	51,393
Fees		5,000	7,000	12,000
Web Site & Other		10,000	14,518	24,518
Travel & Lodging		20,000	(7,741)	12,259
Marketing/PR Materials		25,000	(12,735)	12,265
Miscellaneous		20,000	21,116	41,116
Indirect Expense Reserve		-	123,069	123,069
Total General and Administrative Expenses		965,000	353,977	1,318,977
Total Expenses		17,982,267	(2,476,978)	15,505,289
Projected Net Assets		\$2,168,047	-\$2,038,047	\$0

(1) Numbers have been summarized from the CalMHSA Adopted Budget.

(2) Proposed Revisions to the Adopted Budget

(3) Proposed Revised Budget with updated County Participation.

* The General Management Contract with George Hills Company has been estimated by the terms of the contract as \$794,166. An allocation of 20% of this contract has been made to PEI Statewide Program Funding based on costs related to direct program expenses. \$794,166-158,833=\$635,333.

			Information Only	
			Medium Membership - 30	Maximum Membership - 58
REVENUES	Budget Notes	Current Membership 13 Counties		
Technical Assistance/Capacity Building 08/09 Assignment	1	\$ 339,614		
Technical Assistance/Capacity Building 09/10 Planning Est	2	941,500	3,766,000	6,000,000
Planning Est. State Wide Projects-MHSA 2008-09 Assignment		5,934,080	23,750,000	38,000,000
Community Planning (5%) 2008-2009		312,320	1,250,000	2,000,000
Subtotal PEI Planning Est 2008-2009	3	6,246,400	25,000,000	40,000,000
Planning Est. State Wide Projects-MHSA 2009-10 Assignment		5,934,080	23,750,000	38,000,000
Community Planning (5%) 2009-2010		312,320	1,250,000	2,000,000
Subtotal PEI Planning Est 2009-2010		6,246,400	25,000,000	40,000,000
Planning Est. State Wide Projects-MHSA 2010-11 Assignment		5,934,080	23,750,000	38,000,000
Community Planning (5%) 2010-2011		312,320	1,250,000	2,000,000
Subtotal PEI Planning Est 2010-2011		6,246,400	25,000,000	40,000,000
Application Fees		10,000	20,000	40,000
Investment Income		120,000	250,000	325,000
Total Revenue		20,150,314	79,036,000	126,365,000
EXPENSES				
<u>Program Expenses:</u>				
Technical Assistance/Capacity Building - Cimh Contract	1	120,134		
Technical Assistance/Capacity Building - Phase 2		168,538		
	4	288,672		
Technical Assistance/Capacity Building - Programs	4	800,275	3,201,100	5,100,000
Planning Est. State Wide Projects-MHSA 2008-09 Assignment		5,274,440	21,215,000	33,965,000
Formation Fee Allocation	5	35,000	35,000	35,000
Subtotal PEI Planning Est 2008-2009	4	5,309,440	21,250,000	34,000,000
Planning Est. State Wide Projects-MHSA 2009-10 Assignment		5,274,440	21,215,000	33,965,000
Formation Fee Allocation		35,000	35,000	35,000
Subtotal PEI Planning Est 2009-2010	4	5,309,440	21,250,000	34,000,000
Planning Est. State Wide Projects-MHSA 2009-10 Assignment		5,274,440	21,215,000	33,965,000
Formation Fee Allocation		35,000	35,000	35,000
Subtotal PEI Planning Est 2010-2011	4	5,309,440	21,250,000	34,000,000
Total Program Costs		17,017,267	66,951,100	107,100,000
<u>General and Administrative Expenses</u>				
General Management	6	780,000	2,371,080	3,790,950
Legal Services		30,000	30,000	30,000
Financial Audit		15,000	15,000	15,000
Insurance		20,000	20,000	20,000
Meetings:				
JPA Meetings		20,000	20,000	20,000
Stakeholder		15,000	15,000	20,000
Legislative		5,000	5,000	5,000
Bank Fees		5,000	5,000	5,000
Web Site & Other		10,000	10,000	10,000
Travel & Lodging		20,000	25,000	30,000
Marketing/PR Materials		25,000	25,000	30,000
Non-recurring Expenses		10,000	10,000	20,000
Miscellaneous		10,000	10,000	10,000
Total General and Administrative Expenses		965,000	2,561,080	4,005,950
Total Expenses		17,982,267	69,512,180	111,105,950
Projected Net Assets		\$ 2,168,047	\$ 9,523,820	\$ 15,259,050

Projected Budget - Variable Membership

14 Months

May 1, 2010 through June 30, 2011

Budget Notes:

Note 1 - Technical Assistance/Capacity Building - Invoiced to Members

	Population	Revenues
TECHNICAL ASSISTANCE/CAPACITY BUILDING:		
Butte County	Not participating	\$ -
Colusa County	21,997	3,100
Monterey County	431,892	68,400
Placer County	339,577	42,000
San Bernardino County	2,060,950	60,714
San Luis Obispo County	270,429	38,400
Solano County	426,729	50,000
Stanislaus County	526,383	77,000
Sutter/Yuba	Not participating	-
	<u>4,077,957</u>	<u>\$ 339,614</u>

CalMHSA has contracted with Cimh for \$120,134 for the first phase of the Technical Asst/Capacity Building Program. This program started in March 2010 and is included in this budget for complete forecasting.

Note 2 - Technical Assistance/Capacity Building - Planning Estimate

Butte County	\$ 32,700
Colusa County	3,100
Glenn County *	4,000
Monterey County	68,400
Placer County	42,000
Sacramento County	202,700
San Bernardino County	322,900
San Luis Obispo County	38,400
Solano County	61,200
Sonoma County *	68,000
Stanislaus County	77,400
Sutter County	12,400
Yuba County	10,300
	<u>\$ 941,500</u>

* New Members to be approved at the April 15, 2010 meeting

Above Planning Estimates take from Notice 08-37

Note 3 - Planning Est. Statewide Projects-MHSA Assignments

	2008-09	2009-10	2010-11
Butte County	\$ 218,800	\$ 218,800	\$ 218,800
Colusa County	25,000	25,000	25,000
Glenn County	27,100	27,100	27,100
Monterey County	456,600	456,600	456,600
Placer County	274,100	274,100	274,100
Sacramento County	1,331,800	1,331,800	1,331,800
San Bernardino County	2,153,800	2,153,800	2,153,800
San Luis Obispo County	258,000	258,000	258,000
Solano County	401,100	401,100	401,100
Sonoma County	439,700	439,700	439,700
Stanislaus County	510,200	510,200	510,200
Sutter County	82,300	82,300	82,300
Yuba County	67,900	67,900	67,900
	<u>\$ 6,246,400</u>	<u>\$ 6,246,400</u>	<u>\$ 6,246,400</u>

Note 4 - Program Expenses have been estimated based on 85% of Allocation for Direct Program Expenses

Technical Assistance - Assigned to JPA	288,672 (339,614 x .85)
Technical Assistance	800,275 (941,500 x .85)
PEI Statewide Projects	5,309,440 (6,246,400 x .85)

Projected Budget - Variable Membership

14 Months

May 1, 2010 through June 30, 2011

Budget Notes:

Note 5 - Formation Costs

The purpose of establishing the CalMHSA JPA has been to Jointly develop and fund Mental Health Services. The intention of the Formation Committee members would be to share the administration costs on a temporary basis until funding was obtained from the State Department of Mental Health (DMH) for monies for the Prevention and Early Intervention State Administered Projects. In addition to the anticipated formation costs are the unanticipated legal costs associated with working the DMH and OAC to secure the funding for the JPA. Staff has prepared a forecast of these costs through the end of the formation period, anticipated to be April 30, 2010. The total formation costs have been estimated as follows:

	Budget 2009-2010	Actual March 31, 2010	Estimated April 30, 2010	Estimated June 30, 2010
General Management	\$ 82,500	\$ 60,500	\$ 7,500	\$ 68,000
Formation Fees	10,000	10,000	-	10,000
Legal Services	5,000	34,938	13,718	48,656
Financial Audit	-	-	-	-
Insurance	5,000	2,500	-	2,500
Meetings	2,000	-	500	500
Filing Fees	1,000	-	-	-
Bank Fees	1,000	-	1,200	1,200
Web Site & Other	5,000	3,433	-	3,433
Marketing & Conferences	5,000	4,091	500	4,591
Miscellaneous	5,000	-	1,120	1,120
Totals	\$ 121,500	\$ 115,462	\$ 24,538	\$ 140,000

The formation costs will be allocated to the JPA membership based on the following assumptions:

1. Expense of Formation shall be allocated to each PEI projection year.
\$140,000 / 4 years is \$35,000 per year and recognized for 2 PEI years as of June 30, 2011.
2. Additional formation costs are not anticipated beyond April 30, 2010.
3. Cost of Formation shall be born by all JPA members through the term of the PEI funds which shall be June 30, 2012.
4. The expense of Formation shall be allocated to each PEI projection year and the costs will be rebalanced and allocated to the JPA membership as of June 30, 2012. The allocation to the JPA membership as of June 30, 2012, will be based on the revenue allocation of the PEI funds as the accounting will be kept by JPA member.

CalMHSA

Note 6 - Staffing Budget

April 15, 2010

		Current Membership 13 members	Medium Membership 30 members	Maximum Membership 58 members
Total Staffing	Percent			
Salaries and Benefits:				
Executive Services		\$ 154,710	\$ 238,950	\$ 293,220
Administrative Services		214,650	273,780	294,030
Program & Member Services		262,440	379,080	524,880
Total Salary and Benefits	81%	631,800	891,810	1,112,130
Equipment	3%	23,400	33,030	41,190
Office Lease	7%	54,600	77,070	96,110
Telephone, Postage, Photocopies & Supplies	4%	31,200	44,040	54,920
Travel	5%	39,000	55,050	68,650
Total Staffing	100%	\$ 780,000	\$ 1,101,000	\$ 1,373,000

10/7/2010